

K R SENTHIL KUMAR



14, Vandayar Colony
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Thanjavur- 613001
Tamilnadu
India

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To

Date:

Respected Sir,

SUB: Application for the post of **Library Professionals- Reg**

With reference to the advertisement cited above, I wish to apply for the post of **Library professionals** in your Company. I completed my PG degree – MLIS., in the year 2004-2006 and doing my Mphil. in LIS. I herewith enclosed my bio-data along with this letter, for your kind reference. If you offer me a chance to work in your esteemed concern, I assure that I will discharge my duties to the best of my knowledge & ability and for the satisfaction of my superiors.

Thanking you

Yours faithfully,

KR. Senthil Kumar

KR. SENTHIL KUMAR

No. 14, Vandayar Colony
Pillukara Street
Thanjavur- 613001
Tamilnadu, India.

✉E-mail: alagusenthil@gmail.com

PH: 04362-329346

CAREER OBJECTIVE

Hard working, sincere, efficient and faithful to the organization thereby instrumental in achieving the goals of the organization.

ACADEMIC RECORD

Master of Library & Information science – (M.L.I.Sc.)
61%, (2004- 2006),

Bachelor of Commerce – (B.Com)
54% (2001-2004),

(Currently doing Mphil – Library & information science –Alagappa Univ)

TECHNICAL

Computer – Windows, MS. Office, Internet & E-mail applications, Web page designing basics, HTML Basics, PGDCA

LIBRARY SOFTWARE

LIBASOFT, AUTOLIB, KALIB, LIBMAN...

WORKING EXPERIENCE

1. Sub Editor in Dailythanthi News Paper 2003-2005
2. Library Trainee in Sri Krishna College of Engg & Tech., Coimbatore, from August 2006 to till the date.

My duties & responsibilities

- Computerization of library Periodical section
- Periodical subscriptions, renewals and follow up

- Online journals subscription and maintenance
- Indexing and abstracting of technical journals
- Circulation In charge
- Article Alert Service – (Group Mail)
- Web resources Maintenance
- Staff In-charge of library in-house newsletter Info thought

WORKSHOP PARTICIPATED

1. “National Seminar On Bishop Heaper College”

PUBLICATION

- ❖ Poetry writes On Kalai Kathir News Paper
- ❖ Article Write On Tamil Murasu
- ❖ Article Write On Newsletter of Info Thought
- ❖ Article Write On Nagarathar Malar

MEMBERSHIP

Individual Membership in the following professional associations

Lis Forum:

Discussion Forum for Library and Information Professionals in India

Library Media:

This list serve will serve as a focal point among library media folk interested in or attempting National Board Certification

Lisnet

[Library Information Science Network]

Aalis

Alumni Association of Library and Information Science, Bishop Heber College

Oxford Teachers' Club

Online Member of Oxford Teacher's Club

PERSONAL DETAILS

Date of Birth : 04-11-1984
Sex : Male
Nationality : Indian
Religion : Hindu
Marital Status : Single
Languages Known : English, Tamil.

REFERENCE

**1. Dr. A. Ganesan,
Librarian SG.,
AVVM Sri Pushpam
College,
Poondi, Tanjore**

**2. Dr. M Tamizhchelvan
Librarian,
Sri Krishna College of Engg &
Tech
Kuniamuthur PO,
Coimbatore – 641 008**

I hereby declare that the information provided above is true and to the best of my knowledge & belief.

KR. SENTHIL KUMAR.

Place:

Date:

